



# FEE SCHEDULE

*Updated  
June 19, 2018*

## BUILDING PERMIT FEES

<b><u>Residential Construction</u></b>	
Mechanical Permit	\$75.00 rough-in
	\$75.00 final
	\$75.00 per unit on change-outs
Plumbing Permit	\$75.00 slab
	\$75.00 rough-in
	\$75.00 final
Electrical Permit	\$75.00 t-pole
	\$75.00 rough-in
	\$75.00 final
Building Permit (Residential Construction)	.009 x the construction cost
Enclosed Heated Area	\$125.00 per sf
Enclosed Unheated Area	\$35.00 per sf
Covered Unheated Area	\$35.00 per sf
Uncovered Decks, Docks, Piers, Walkways etc.	\$25.00 per sf
Covered Area under Elevated Home (not enclosed)	\$7.00 per sf
Minimum Permit Fee	\$65.00
Re-inspection Fee	\$50.00
Additional Trip Fee	\$75.00
After Hours Inspection	\$150.00
<b><u>Commercial Construction</u></b>	
Mechanical Permit	\$80.00 per inspection
Plumbing Permit	\$80.00 per inspection
Electrical Permit	\$80.00 per inspection
Building Permit (Commercial Construction)	.009 x the construction cost
0 to 1000 square feet	\$ 185.00 per sf
>1000 to 2000 square feet	\$ 175.00 per sf
>2000 square feet	\$ 165.00 per sf
Minimum Permit Fee	\$80.00
Re-inspection Fee	\$80.00

Additional Trip Fee	\$80.00
After Hours Inspection	\$175.00

<b><u>Other fees</u></b>	
Bulkhead Permit	\$ 1.50 per linear foot min. \$ 65.00
CAMA Permit	\$100
Administrative surcharge	\$15.00
Homeowners Protection Fund (Collected on all new homes)	\$10.00
Sidewalk Deposit	\$500.00
House Moving Permit	
Moved With-in Jurisdiction	\$500.00
Moved Outside Jurisdiction	\$75.00
Security Deposit	\$1000.00
Bridge Fee	\$100.00
Demolition Permit Fee	\$75.00
Demolition Deposit	\$200.00

## DEVELOPMENT SUBMITTAL FEES

*For Zoning/Subdivision/Site Activity*

Zoning Permit	\$50.00
Zoning Permit – Re-Review Fee	\$20.00
Group Activity Permit	\$100.00
Appeal to Board of Adjustment	\$175.00
Variance Request	\$175.00
Special Use Permit	\$175.00
Amendment to Zoning Text	\$250.00
Rezoning (Residential)	
<3 acres	\$250.00
>3 acres	\$450.00
Rezoning (Commercial)	
<3 acres	\$500.00
>3 acres	\$800.00
each additional acre over 3	\$10.00
Sign Permit	\$65.00
Subdivision/PUD Preliminary Plat Review	\$100.00
Subdivision/PUD Final Plat Review	\$100.00 + \$5 per acre

Submission of Final Plat – Administrative Fee	\$20.00
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## ADMINISTRATION FEES

Vehicle Decals	
First 4 Decals	\$0
On Island Business	\$10.00 each
Off Island Business	\$10.00 each
Replacement Decals	\$5.00 each
Biweekly Curbside Recycling	\$54.00 annually
User Fee (Holden Beach Pavilion, all other Town facilities)	\$75.00
Bridgeview Public Dock Fees. Said fees are per day and not to exceed three consecutive days.	
Dock Fee	\$1.25 per foot
Sewer Pump Out	\$5
Laundry	\$5
Shore Power 20, 30 amp	\$5
Shore Power 50 amp	\$10

## PRIVILEGE LICENSE FEES

Off-Premises Unfortified Wine, Off-Premises Fortified Wine or Both	\$10.00
Off-Premises Malt Beverages	\$5.00
On-Premises Malt Beverages	\$15.00
On-Premises Unfortified Wine, On-Premises Fortified Wine or Both	\$15.00

## WATER RATES

<b><u>Basic Rates</u></b>	
Base rate per month per dwelling unit, business or commercial service – includes initial 2,000	\$18.00
Each 1,000 gallons for 2,001 – 6,000 gallons	\$3.10
Each 1,000 gallons over 6,000 gallons	\$4.10
Base rate for meters installed for additional services as defined in §51.03(A)(2) of the Code of Ordinances	\$7.50
Each 1,000 gallons for 0 – 6,000 gallons	\$3.10
Each 1,000 gallons over 6,000 gallons	\$4.10

<b><u>Tap Fees</u></b>	
Fees in subdivisions where the water line and meter box have not been installed by the developer:	
Standard ¾ inch tap	\$1,200.00
Standard 1 inch tap	\$1,400.00
Larger diameter taps	Actual cost of equipment, materials and labor + 10%
Meters for Additional Services	
Standard ¾ inch tap	\$1,200.00
Standard 1 inch tap	\$1,400.00
Y-off existing line	\$600.00
Fees in subdivisions where the water line and meter box were installed by the developer	\$350.00
<b><u>Service Fees</u></b>	
Cut-off	\$50.00
Reconnect	\$50.00
Suspension of service	\$100.00
Special meter reading	\$5.00
Special meter reading – findings show meter was over-read	\$0.00

## WASTEWATER RATES

<b><u>Basic Rates</u></b>	
Base charge per month per dwelling unit, individually metered based on water usage, business or commercial service – includes the initial 2,000 gallons	\$14.10
Each 1,000 gallons for 2,001 – 6,000 gallons	\$6.45
Each 1,000 gallons over 6,000 gallons	\$7.45
<b><u>Tap Fees</u></b>	
Residential dwelling unit – per bedroom	\$100.00
Commercial unit – Actual fee based upon the peak usage design daily flow per 15A NCAC 18A, 1949 Sewage Flow Rated for Design Units, Laws and Rules for Sewage Treatment and Disposal Systems	\$500.00 minimum
Per gallon flow for each unit or type of operation	\$2.50

## WATER AND SEWER SYSTEM DEVELOPMENT FEES

1. Equivalent Residential Unit (ERU) Capacity Fees – based on a three bedroom single family dwelling, NC Administrative Code 15A NCAC 18C .000409 & 15A NCAC 02T .0114 and McGill Associates Cost Justified Water and Wastewater System Development Fees Report Capacity dated March 2018.
  - a. Water Capacity Fee = \$5,792 (\$14.48 per gallon per day)
  - b. Sewer Capacity Fee = \$14,785 (\$41.07 per gallon per day)
2. Residential capacities above/below the rated three bedroom ERU in para 1 above shall be calculated and fees assessed on a pro rata per bedroom basis using the applicable Administrative code and the McGill Report as guide.
3. Vacant lots that have never been connected to the Town’s sewer system will be credited in an amount equal to the sewer capacity fee for one ERU (3 bedrooms); however, no credit shall be provided for said vacant lots that have not paid sewer share fees to the Town of Holden Beach as previously authorized by Town of Holden Beach Ordinance 02-13 dated 10-14-02 “Chapter 52-04 – Share Fees”
4. Vacant lots that have been previously connected to the Town’s water and sewer systems and are being redeveloped will be credited in an amount equal to the prorated amount of water and sewer capacity fees in para 1 above per bedroom based on the actual number of bedrooms previously connected. The Town of Holden Beach Building Inspector may use any and all public information available to ascertain the number of bedrooms to use for the credit.
5. Water and sewer service capacity requirements (gallons per day) for other than residential dwellings shall be determined in accordance with the applicable NC Administrative Code referenced above and fees calculated as follows:
  - a. Water Capacity Fee = Required gallons per day multiplied by \$14.48 per gallon.
  - b. Sewer Capacity Fee= Required gallons per day multiplied by \$41.07 per gallon.
  - c. Fee calculations for water and sewer capacity fees based on changes in uses of a property that cause capacity usage changes will provide for determining a credit for the existing use water and sewer capacity charges against the new uses’ water and sewer capacity requirements as established by the NC Administrative Code referenced above.
6. Water and Sewer Capacity charges and credits shall be calculated and collected at the time a building permit is applied for.