



PARKS AND RECREATION ADVISORY BOARD

**HOLDEN BEACH TOWN HALL- PUBLIC ASSEMBLY
THURSDAY, DECEMBER 6, 2018, 2:00 P.M.**

1. Call to Order
2. Agenda Approval
3. Approval of Minutes
4. Program Update and Upcoming Special Events
5. Public Comment
6. Adjournment



**TOWN OF HOLDEN BEACH
PARKS AND RECREATION ADVISORY BOARD
THURSDAY, NOVEMBER 1, 2018- 2:00 P.M.**

The Parks and Recreation Advisory Board of the Town of Holden Beach, North Carolina met at 2:00 p.m. on Thursday, November 1, 2018. Present were: Chair Karen Fleischhauer, Vice Chair Becky Willis, Members Dolly Mitchell, Olivia Gomez, and Suzannah Tucker. Members John McEntire and Nick Payne could not attend. Assistant Town Manager Ferguson was also in attendance.

CALL TO ORDER

Chair Fleischhauer called the meeting to order at 2:00 p.m.

AGENDA APPROVAL

Chair Fleischhauer asked that the agenda be amended to move the award presentation from item 7 to item 2b. Motion to approve the agenda as amended by Member Mitchell; second by Vice Chair Willis; approved by unanimous vote.

PRESENTATION OF AWARD

Town Manager Hewett presented the Parks and Recreation Advisory Board with the NC Distinguished Recreation Board Award. The board was first presented the award by the North Carolina Recreation and Park Association (NCRPA) in Winston-Salem on October 26, 2018. Assistant Town Manager Ferguson read a statement from the newly elected NCRPA president. Town Manager Hewett said he would like to add that in the Fall NC RECRE8 Magazine that the park was covered and Assistant Town Manager Ferguson's Certified Parks and Recreation Executive designation was covered as well. Town Manager Hewett stated this is a repeat award for this board with the first coming in 2015.

APPROVAL OF MINUTES

Motion by Vice Chair Willis to approve the minutes; second by Member Mitchell; approved by unanimous vote.

CONSIDERATION OF PARADE FOR THE TOWN'S 50TH ANNIVERSARY

The board discussed the possibility of holding a parade in conjunction with the planned activities for the 50th anniversary, the weekend of February 15, 2019. Possible dates, times, routes and how a parade might tie into planned activities were discussed. Assistant Town Manager Ferguson clarified the board was just discussing golf carts and foot traffic. Member Gomez made the board aware that she worked on the parade for the Festival by the Sea and it is a lot of work. She commented if the board is going to take it on, they will need a lot of volunteers. Vice Chair Willis spoke about how there seemed to be a nice celebration planned with activities discussed including a birthday party, dinner, oral history, and a bonfire. She is concerned about how much time and work town staff will have to commit that weekend. She said it seems like a whole lot to ask people to do.

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Motion by Vice Chair Willis at this point for the 50th anniversary since it is close, to nix the parade this year. She thinks it will be a nice gift for the workers; second by Member Tucker; approved by unanimous vote.

PROGRAMS AND FACILITIES UPDATE

Assistant Town Manager Ferguson said that the Public Works Department completed some work on trees at Sailfish Park that Lewis Mitchell had mentioned. She continued that the picnic shelter got a gripping additive added to the concrete. She stated that the library was repaired by Member Payne and Assistant Town Manager Ferguson stocked it with books this week. She told the board that the SEARCH 5k race is this weekend. The coordinator of the race, Nick Westfall, has released to the schools that it is the last one he plans to do. She told the board the Town will need to decide if they plan to take over the event. Member Mitchell mentioned that Elizabeth City, NC has a greeting group that goes down to meet boaters. She tries to watch for boaters and comes by our park to see if they need a ride to the grocery store. She said other members might consider doing that. Member Tucker mentioned it might be a good idea for the board to check the park on Saturdays and Sundays when birthday parties are scheduled, to make sure people are cleaning up after themselves.

UPCOMING SPECIAL EVENTS

Assistant Town Manager Ferguson said the Veterans Luncheon is scheduled for November 9th at noon. She continued that the Turkey Trot will be held Thanksgiving morning at 8 a.m. She asked the board if they wanted the food to stay local again this year or go to a county agency. *The consensus of the board was for the food to go to the One Can Ministry at Sharon United Methodist.* Assistant Town Manager Ferguson stated that the Town's tree lighting will be November 29, 2018 with entertainment beginning at 5:30 p.m. and the lighting at 6:00 p.m. Chair Fleischhauer said she felt like the board should be doing something to prepare for the 50th anniversary as it would be here before you know it. Member Tucker asked if the marketing could go out by blasts and on the water bills. Member Mitchell said the photos could be sent prior to January if citizens had any. Assistant Town Manager Ferguson said the blast could include the information about pictures. Member Mitchell asked if the dog parade was going to occur during December. Assistant Town Manager Ferguson stated that it would, but she didn't have a date yet. Chair Fleischhauer said she would consult with Assistant Town Manager Ferguson by phone to try to coordinate the 50th anniversary events without everything going to the staff to do. It was discussed about the tide dye tee shirts having 50th anniversary on them. Member Tucker asked if we would have any prior to summer to sell at the anniversary event. Member Mitchell said that the Merchant's Association had little flags that they distributed at the 25th anniversary. She talked about an article from the paper that went along with the flag at the time. Member Tucker mentioned a possible proclamation in January by the Board of Commissioners for the celebration. Chair Fleischhauer and Vice Chair Willis agreed to work on the time capsule for the event.

PUBLIC COMMENT

Vice Chair Willis said this board can get all the awards the parks service can come up with but no one rises above their leader. She just wanted to publicly say that she appreciates all that Assistant Town Manager Ferguson does for the community.

ADJOURNMENT

Motion by Member Mitchell to adjourn at 2:42 p.m.; second by Vice Chair Willis. The next scheduled meeting is December 6, 2018 at 2 p.m.

[Parks and Recreation Advisory Board 11/1/2018]