

Statement of Work  
Town of Holden Beach NC

The Town of Holden Beach seeks qualified contractors to submit bids for the job of rolling back sanctioned household trash containers within town limits. The following is the statement of work.

The Town of Holden Beach has approximately 3,900 90 gallon refuse containers (450 recycle and 3,450 waste provided by Waste Industries) at private residences and commercial and municipal properties located along approximately 25 miles of roads within the town limits. After the containers have been serviced by the town's contracted waste removal company, it is the responsibility of the rollback contractor to move all containers (empty or full) to a location under or beside a building/residence. During the Summer Schedule, the waste removal contractor may not run a recycle truck until after all refuse containers have been emptied. This will require a second trip by the rollback contractor to rollback recycle containers.

The work will be performed each time a garbage pickup is made by the waste removal company and will follow the following schedule:

WINTER SCHEDULE

October 1 through Memorial Day ----- every Tuesday with one Saturday pickup the Saturday before Easter  
Recycling will be every other Tuesday

SUMMER SCHEDULE

Memorial Day through September 30 ---- every Tuesday and Saturday  
Recycling will be every Tuesday

Due to safety concerns, during the summer schedule, rollback will start on both sides of Ocean Boulevard West at the bridge and proceed west until reaching the pier. This work will be performed prior to 9:00 a.m. unless delayed by the waste removal contractor. The remainder of the work may proceed at the contractor's discretion.

All containers will be rolled back prior to 6:00 p.m. on each service day.

The rollback contractor will provide everything necessary to perform the above task including, but not limited to transportation, labor, employee personal protective equipment, fuel and insurance as required by the town.

It is anticipated that bids will be evaluated by the Holden Beach Board of Commissioners at their meeting of February 19, 2019, with a subsequent contract award. The original terms of which shall be for two years and six weeks starting in mid-May 2019, with an additional three year option period upon completion of the original term. The price submitted by the

contractor can be modified effective June 30<sup>th</sup> of each year with a 90-day notice based on an increase/decrease in containers greater than 10%.

All bidders shall attach qualifications and reference, as well as similar or related work experience when submitting bid.

There will be a mandatory pre-bid conference on Thursday, January 1, 2019 at 11:00 a.m. at the Holden Beach Town Hall. Questions shall be submitted to the address below no later than Monday, January 28, 2019. Sealed bids are due to the address below no later than Tuesday, February 12, 2019 at noon.

Town of Holden Beach  
Attn: Heather Finnell  
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Holden Beach, NC 28462  
[heather@hbtownhall.com](mailto:heather@hbtownhall.com)