



**TOWN OF HOLDEN BEACH  
AUDIT COMMITTEE  
JANUARY 24, 2018- 10.00 A.M.  
CONFERENCE ROOM**

The Audit Committee of the Town of Holden Beach met for a meeting on Wednesday, January 24<sup>th</sup> at 10:00 a.m. in the side conference room. Present was Members Commissioner John Fletcher, Mark Fleischauer, Ben Byrnside and Ron Skubic; Town Manager David Hewett, Fiscal Operations Clerk II Mandy Lockner, Margaret Lancaster Fiscal Operations III. Also in attendance were Auditor Alan Thompson, Commissioner Freer, Commissioner Sullivan, Commission Kwiatowski, Tom Meyers, Woody Tyner, and Lou Cutajar.

Commissioner Fletcher called the meeting to order at 10:02 a.m.

**Presentation of 2016-2017 Audit -- Alan Thompson**

Thompson gave a detailed view of the audit findings for fiscal year ending June 2017. He stated that there were no significant findings and no difficulties in preparing the annual audit. He discussed the weighted averages of surrounding counties and town's; agreeing we were in good condition. Manager Hewett talked on how the Board adopted a fund balance policy for the BPART fund and Thompson agreed that was good practice. Thompson pointed out that the tax collection ratio was important because it is the major source of revenue for municipalities. He concluded that the audit was a clean report with no real findings.

Commissioner Fletcher asked about the lease agreement shown as a discrepancy in the audit and Thompson explained that it was an accounting error, but was insignificant in overall findings. Commissioner Fletcher asked about staff being able to render financial reports for the Town and Thompson stated that the majority of counties and local governments have external auditors do the yearly statements because it is too costly and time consuming. He continued to say that showing the monthly statements on the website is a good practice to continue doing for public information and perspective. Fletcher asked about tightening internal controls and Thompson said it was a good practice because of staff turnover. Thompson said the LGC has received the audit and will be going over the report.

**House Bill 436**

Manager Hewett explained the new HB436 to the committee and charged the committee with reviewing the final draft before taking it to the Board for consideration.

Commissioner Fetcher recommended that the committee meet after the quarter financials and set a meeting date for April 10 at 10:00 a.m.

Meeting was adjourned.