

**Holden Beach Police Department  
Keep Check Request Form**

Property Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number \_\_\_\_\_ Alt Phone Number \_\_\_\_\_

Begin Date \_\_\_\_\_ Begin Time \_\_\_\_\_

End Date \_\_\_\_\_ (Max. 60 days) End Time \_\_\_\_\_

List All parties allowed on property while you are away. \_\_\_\_\_

\_\_\_\_\_

Lights On:    N    Y    Where? \_\_\_\_\_

Vehicles at location:    N    Y    Color,Type,Location, \_\_\_\_\_

\_\_\_\_\_

Contact/Keyholder Name: \_\_\_\_\_

Phone Number \_\_\_\_\_ Alt Phone Number \_\_\_\_\_

Special Instructions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

By signing this form, I understand and acknowledge that the Holden Beach Police Department is not offering any special duty or property protection for the location or persons indicated herein and that the only services I will receive are those exclusively associated with normal police duties which may include a more thorough check of my property in my absence.

I further acknowledge all of the following;  
-This keep check request expires 60 days from the beginning date above, and  
-I must notify Holden Beach Police Department of any changes to this form while it is active, and  
-I must notify the Holden Beach Police Department if the property will be occupied in conflict with information on this form.

Officer Name/Signature: \_\_\_\_\_/\_\_\_\_\_

Property Owner Signature \_\_\_\_\_