



**TOWN OF HOLDEN BEACH  
PARKS AND RECREATION ADVISORY BOARD  
THURSDAY, MARCH 7, 2019- 2:00 P.M.**

The Parks and Recreation Advisory Board of the Town of Holden Beach, North Carolina met at 2:00 p.m. on Thursday, March 7, 2019 in the Town Hall Public Assembly. Present were: Chair Karen Fleischhauer, Vice Chair Becky Willis, Members Dolly Mitchell, Olivia Gomez, John McEntire, Suzannah Tucker and Candace Vick. Assistant Town Manager Ferguson was also in attendance.

**CALL TO ORDER**

Chair Fleischhauer called the meeting to order at 2:00 p.m. Chair Fleischhauer also welcomed Dr. Candace Vick to the board. Dr. Vick reviewed her background including being on faculty at NC State University.

**AGENDA APPROVAL**

*Motion by Member Mitchell to approve the agenda, Member Tucker asked that the agenda be amended to add a discussion about a Parks and Recreation Master Plan Update as 5b under Program Update and Upcoming Special Events; Member Mitchell accepted the change; second by Chair Fleischhauer; approved by unanimous vote.*

**APPROVAL OF MINUTES**

*Motion by Member Tucker to approve the minutes of the February 7, 2019 meeting, second by Vice Chair Willis; approved by unanimous vote.*

**FOLLOW UP DISCUSSION-50<sup>th</sup> ANNIVERSARY OF THE TOWN**

Chair Fleischhauer started by saying that the event was wonderful. She said it was well organized and the food was delicious. She continued that she thought that is worked out perfectly and many people came up to her after the events to say that had the bonfire not been rained out, it might have been overkill. She said she can't think of anything she would have changed and she thanked the staff. Assistant Town Manager Ferguson stated the events went flawlessly because of all the efforts of the PRAB. She said various staff members worked behind the scenes, including room set-up and breakdown. She said the Public Works Department helped to prepare the area where the bonfire was supposed to be held. The Tri-Beach Fire Department had also agreed to help with the bonfire. Assistant Town Manager Ferguson continued that Curtis Bolden assisted with audio visual needs and Mrs. Blume and Mr. Dewees helped with centerpieces. Member Mitchell said for the record the chapel can hold 196 people. Vice Chair Willis stated that you rarely have an event that every comment is positive. She talked about how much people enjoyed the oral history. Member Mitchell said the event was a public relations plus for the entire community. Chair Fleischhauer referenced adding items to the time capsule and sealing it next year. Potential items to go in the time capsule were discussed and items added to date were reviewed.

## **PROGRAM UPDATE AND UPCOMING SPECIAL EVENTS**

Assistant Town Manager Ferguson said the Arts Council decided to delay holding a race this year. She stated she had previously reported the date to be April 6<sup>th</sup>. Member Mitchell asked about the mural on the public restroom in Bridgeview Park and Assistant Town Manager Ferguson said the Arts Council was still open to discuss that option. She continued that she is currently checking dates, but April 11<sup>th</sup> will likely be the date for the volunteer appreciation luncheon for town boards and volunteers. The egg hunt was discussed to be April 19<sup>th</sup> with times to be determined. Finally, she stated the annual pickleball tournament would be May 3-4, 2019. Assistant Town Manager Ferguson mentioned that internship interviews were currently being conducted. Chair Fleischhauer asked if the department does anything at the festival. Assistant Town Manager Ferguson responded with things the department has done at festivals in the past, including a children's booth and assisting with the surf contest. Possibly selling town flags was considered by the board. Some board members discussed having conflicts as a result of being involved with other groups at the festival. Assistant Town Manager Ferguson said she was not sure about quantities available of town flags and an option to place the flag on the website to help increase visibility was discussed. Vice Chair Willis asked how bridge work by DOT may affect upcoming town events. Assistant Town Manager Ferguson said the impacts were still unclear and we were trying to obtain more information. The potential impact to concerts was outlined.

Member Tucker stated that she thought the Parks and Recreation Master Plan may be outdated and asked Assistant Town Manager Ferguson for her opinion. Assistant Town Manager Ferguson stated it was past the recommended time period for an update. Based on budget requirements for an update, she suggested it wait until next year. She said that normally updates are done every five years. She said she thought it was appropriate for the PRAB to make that recommendation for budget discussions next year. Member Vick covered different ways plans could be addressed. She said the universities can't usually do them because they can't compete with private enterprise. She also questioned if the Town planned to apply for any major recreation grants this year because an updated plan would be advantageous for that purpose. The board discussed including the update of the plan in the budget for next year. The process for updating the plan was also discussed to take approximately one year.

## **PUBLIC COMMENT**

There was no public comment.

## **ADJOURNMENT**

The next meeting was said to be April 4<sup>th</sup> at 2 p.m. Chair Fleischhauer stated that she would not be able to attend the next two meetings. Vice Chair Willis stated she would not be at the April meeting either.

*Motion by Member Mitchell to adjourn at 2:32 p.m., second by Member Gomez; approved unanimously.*