

**POSITION:**

Counsel for the Board of Commissioners of the Town of Holden Beach, NC

To represent the Town Board in a number of areas, including, but not limited to:

General municipal laws, labor law, general state and federal laws relating to municipal government, zoning, housing, annexation, subdivision and land use law, economic development activities including development, redevelopment, enforcement, and property/real estate law, legal activity relating to general obligation bonds, revenue bonds, tax increment bonds, tax exempt bonds, and other bonding and financial processes, ordinance and resolution development and interpretation, government data practices, city charter and city code issues, contract law, environmental law, franchise law, municipal leases, eminent domain, trial activity, criminal prosecution, and other duties, as assigned.

Counsel will appear with the Town in all judicial settings as necessary and manage or assist in the management of all the legal affairs of the Town, as appropriate.

Counsel will appear at all public meetings of the Board as directed by the Board. Other meetings may require attendance as necessary and coordinated with the Board and Staff.

Will prepare or assist in preparation of legal documents for the Town, and will want to review such submittals by the Town as submitted to any government agency, Federal or State, municipal or any of the other governmental organizations, entities, agencies, authorities and the like to insure that such submittals agree with the consensus of the Board and all directives issued on the topic.

Hourly rate for travel, \$50/hour, for all settings outside Brunswick County. Hourly rate: \$200/hour.

Counsel will maintain all licenses needed and complete all yearly requirements for continued licensure. Town will accommodate Counsel in his duties as needed, and coordinate attendances, absences and whatever is necessary to assure that the Town is covered at all times.