



**TOWN OF HOLDEN BEACH
PARKS AND RECREATION ADVISORY BOARD
THURSDAY, OCTOBER 3, 2019- 2:00 P.M.**

The Parks and Recreation Advisory Board of the Town of Holden Beach, North Carolina met at 2:00 p.m. on Thursday, October 3, 2019 in the Town Hall Public Assembly. Present were: Chair Karen Fleischhauer, Vice Chair Becky Willis, Members John McEntire, Dolly Mitchell, Suzannah Tucker and Candace Vick. Member Olivia Gomez could not attend. Assistant Town Manager Christy Ferguson was also in attendance.

CALL TO ORDER

Chair Fleischhauer called the meeting to order at 2:03 p.m.

AGENDA APPROVAL

Motion by Vice Chair Willis to approve the agenda as written; second by Member McEntire; approved by unanimous vote.

APPROVAL OF MINUTES

Motion by Member Mitchell to approve the minutes as written (August 1, 2019); second by Member Vick; approved by unanimous vote.

PROGRAM AND FACILITY UPDATES

Assistant Town Manager Ferguson stated that for the first three months of this fiscal year, the department has 497 more program participants than last year at this time. She said there was approximately \$3700 collected from the 50/50 concerts this year. The board discussed tide dye and concerts from the summer.

Boo at the Beach was announced to be held Saturday, October 19th after the SEARCH 5K race. Assistant Town Manager Ferguson stated there are some community groups that have already replied that they will participate. Details for Boo at the Beach, the race route as compared to the previous race, and volunteers were discussed by the board. Finally, the date for the Veterans Appreciation Luncheon was stated to be November 8, 2019 at noon.

In an update on facilities, Assistant Town Manager Ferguson reported that the splash pad is closed for the season. She reminded the board it runs from Memorial Day to Labor Day. She said they had an override that was occurring or someone was turning it on manually when public works was shutting it down, so it ran a few days after Labor Day. She thinks the issue has been taken care of. She continued the fence around the multipurpose court is being repaired with the east side getting replaced and better attachments added around the bottom.

Assistant Town Manager Ferguson said that she, Member Mitchell, and Member Vick attended a master plan session at the NCRPA/SCRPA joint conference in Myrtle Beach. She stated that Member Vick attended the entire conference and Member Mitchell attended on Tuesday, September 17th. She said the session on master planning applied to the Town because we are in need of a master plan update and the update will include an evaluation of our programs and facilities. She told the board that Member Vick knew the presenter for the master plan session and it may be beneficial to have him present to them prior to the next budget year to help them start the process. She let Members Mitchell and Vick give a briefing on sessions they attended. Member Mitchell stated that she liked how pros and cons were presented in the master plan session for how to approach the system. She said she cannot see us doing it independently here in the Town. We would need professional help. Assistant Town Manager Ferguson spoke about cost of plans ranging based on community size and how the Town's update was important if applying for PARTF grants. Member Vick spoke about a budget session she attended and how important it is to attach numbers to impacts. She also spoke about podcasts options for the future and how podcasts are used in other departments as a means of communication. The board decided they would like to ask the presenter from the conference, Derek Williams, to come and give an overview of the master plan process in January or February.

Member McEntire asked if anything had been put into the time capsule since the initial items. It was mentioned that we might want to put a 50th anniversary shirt into the capsule. The sign, flower, and trees at the base of the bridge were also discussed.

The next meeting was stated to be November 7, 2019 at 2:00 p.m. Assistant Town Manager Ferguson told the board it would need to be held at the Emergency Operations Center due to a room conflict. Members McEntire and Vick stated they could not attend the November meeting.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

Motion by Member Mitchell to adjourn at 2:34 p.m., second by Vice Chair Willis; approved by unanimous vote.