



**TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS' SPECIAL MEETING
HOLDEN BEACH TOWN HALL – PUBLIC ASSEMBLY
THURSDAY, FEBRUARY 13, 2020 – 9:00 A.M.**

1. Call to Order
2. Public Comment
3. Discussion and Possible Action on Setting 2020 Board of Commissioners' Objectives
4. Adjournment

Objectives Setting Process

Meeting 1

As we did last year, we will categorize objectives as follows

Policies/Procedures/Resolutions

Ordinance Related

Financial/Budget

Long-Term Plans

Advocacy

We will have a large sheet of paper for each category ready at the start of the meeting

Each meeting participant should come with a list of his/her proposed goals/objectives. (remember, objectives should be doable, achievable and realistic). At the meeting write each objective on a separate post it note and stick the post it note to the sheet that best describes the objective's category

After all objectives are categorized, we will examine all the objectives in each category, group similar ones where possible, and come up with a final list per category. If time gets tight, the Town Clerk and one or 2 commissioners can sit together to complete this part.

Between Meeting 1 and Meeting 2

The Town Clerk will send the final list of proposed objectives organized by category to each BOC member and ask members to assign points to each proposed objective as follows

Must Have	3 points
Should Have	2 points
Nice to Have	1 point
No priority	0 points

These will be sent back to the Town Clerk for tallying before the second meeting.

Meeting 2

The BOC will review the objectives and agree a cut-off score for priority consideration (for example, last year it was everything 10 points or above). The Board will discuss the list as needed for clarification and then agree a proposed list of BOC objectives for the calendar year.

Meeting 3

At the next BOCM after Meeting 2 the BOC will make the proposed list of objectives available in the meeting packet to enable public comment. Barring any significant changes, the Board should agree to its final list of 2020 objectives at the meeting.