



**TOWN OF HOLDEN BEACH  
SEASONAL LAW ENFORCEMENT OFFICERS COMMITTEE  
HOLDEN BEACH TOWN HALL – PUBLIC ASSEMBLY  
THURSDAY, NOVEMBER 5, 2020 - 10:00 A.M.**

---

1. Call to Order
2. Public Comment
3. Evaluation and Discussion on the Feasibility of Hiring Seasonal Law Enforcement Officers for the 2021 Season
4. Adjournment

**\* Due to the Town of Holden Beach's State of Emergency Restrictions and Governor Cooper's Safer at Home Order, in person public attendance is prohibited. The meeting will be livestreamed on the Town's Facebook page. Visit <https://www.facebook.com/holdenbeachtownhall/> to watch the livestream. Public comments can be submitted to [heather@hbtownhall.com](mailto:heather@hbtownhall.com) or deposited in the Town's drop box at Town Hall prior to 9:00 a.m. on November 5, 2020.**



**TOWN OF HOLDEN BEACH  
SEASONAL LAW ENFORCEMENT OFFICERS COMMITTEE  
THURSDAY, OCTOBER 1, 2020 – 10:00 A.M.  
TOWN HALL PUBLIC ASSEMBLY**

The Seasonal Law Enforcement Officers Committee met for a meeting on Thursday, October 1, 2020 at 10:00 a.m. in the Town Hall Public Assembly. Present were Commissioners Mike Sullivan and Pat Kwiatkowski; Town Manager David W. Hewett; Police Chief Jeremy Dixon; Town Clerk Heather Finnell; Inspections Director Tim Evans; Assistant Town Manager Christy Ferguson; and Fiscal Operations Supervisor Margaret Lancaster. The meeting was streamed on the Town's Facebook page and an opportunity for comments was provided prior to the meeting due to the restrictions in place for COVID-19.

**PUBLIC COMMENT**

No comments were submitted.

**EVALUATION AND DISCUSSION ON THE FEASIBILITY OF HIRING SEASONAL LAW ENFORCEMENT OFFICERS FOR THE 2021 SEASON**

The committee reviewed fringe benefits required for seasonal officers. Chief Dixon provided statistics on his department. He said from an operations standpoint they need a fulltime, permanent person to help with office work rather than seasonal officers. The committee discussed Chief Dixon's suggestion.

Commissioner Sullivan said the idea of the committee was to see if it is more economical and efficient to have seasonal employees. The question is the cost for seasonal officers to do the entire job (to include patrolling) as opposed to permanent officers. Driving on the beach, vehicles and police presence on the beach were discussed. Vehicles would need to be purchased if seasonal officers are hired. They could hotseat the vehicles.

Commissioner Kwiatkowski reviewed the information she prepared on violations observed. She asked if Chief Dixon is asking for a year with the full force before making any decisions. Chief Dixon confirmed his opinion is to try it with what he has now. He would like the office position. He thinks that would do more for the community than seasonal officers.

Commissioner Sullivan would like someone to prepare a chart that shows the cost of a fulltime employee, versus a seasonal employee, everything included (fringe benefits, vehicles). The whole point is if it is feasible, economical and efficient. He wants to know what the cost is of a seasonal patrol officer that does the job of an officer as opposed to a seasonal person that would have a little more authority than the current beach patrol.

After discussion, the committee would like the breakdown to include the following for seasonal employees:

Cost of four people and two cars and the cost of two people and one car

Peak times in season (daytime, evening, no overnight)

Shifts are up to the chief

12 hours/ 7 days a week/120 days at current starting rate

Chief Dixon said he would need at least three officers to keep them at part time hours.

Commissioner Sullivan asked that the handouts be provided before the meeting. Chief Dixon will see if the chief that agreed to talk to the committee is available to speak at the next meeting.

Reporting to the full Board was discussed. Commissioner Sullivan will request an extension on the deliverable date. He will write the report for the committee's review prior to presenting it to the Board.

## **ADJOURNMENT**

The committee adjourned at 11:15 a.m.

**Holden Beach Police Department - Comparison (Rough Estimate)**

	Full-Time (2184)	Part-Time (472)	Part-Time (x3)
Salary	\$37,627	\$8,132	\$24,396
FICA	\$2,880	\$623	\$1,869
Insurance	\$6,500	\$0	\$0
Retirement	\$4,100	\$885	\$2,655
Vehicle & Equip.	\$64,000	\$64,000	\$64,000
Duty Gear	\$8,500	\$8,500	\$25,500
Miscellaneous	\$7,710	\$3,080	\$9,950
I.S. Training	32 Hours	32 Hours	96 Hours
<b>Total Cost</b>	<b>\$131,317</b>	<b>\$85,220</b>	<b>\$128,370</b>

12 hour shift for 120 days of summer = 1,440 Hours

Part-time employees must work < 60 hours per pay period (5 days bi-weekly)

120 days = 8 bi-weekly pay periods of 59 hours max = 472 hours max

1,440 hours / 472 hours per part-time = 3 part-time employees

Misc. - Gas / Oil / Tires / Drug Screening / Medical Exam / Fluid IT / CJIS / DCI (Comm Fees)/ etc

Part-time employee's could share 1 vehicle and associated equipment, but would need to be fitted individually for uniforms, ballistic vests, duty belts, etc. There is also an unknown retention rate with part-time employees, therefore creating the potential for reoccurring uniform costs. Part-time employees would also be required to attend and maintain the minimum training standards of 24 hours. This standard is set by the State and is not dependant on part-time/full-time status. Any officer who is sworn under oath with any law enforcement agency must maintain these hours regardless of hours worked. HBPD officers are required to exceed the minimum standard and attend roughly 32 hours of in-service training anually.

Training: Bloodborne Pathogens; HAZ-MAT; Firearms; Legal Updates; Instructor Updates; Sensitivity Training; Suicide Prevention; Career Survival; Communication Strategies; Armed and Unarmed Company Police; LE Threat Assessment; Phazzer Update; Stopstick Update; CPR [Additional Training (not included in in-service) - RADAR Operator, Intox Operator, SFST] . None of this training includes Field Training for the Holden Beach environment and local ordinances.

	Beach Ranger
Salary	\$31,929.00
FICA	\$2,443.00
Equipment	\$6,000.00
Gas, Oil, Tires	\$1,600.00
UTV	\$7,621.59
Total	<b>\$49,593.59</b>

Based on \$12.50 per hour, 2 rangers/6 hour shifts